

**Lake Land College  
Buildings and Site Committee  
January 6, 2022**

***Minutes***

The Buildings and Site Committee of the Board of Trustees met on January 6, 2022, in room 011 of the Board and Administration Center, Mattoon. Committee Chair Curtis called the meeting to order at 8:00 a.m.

Trustee Committee Members Physically Present:

Mr. Kevin Curtis, Committee Chair  
Mr. Dave Storm  
Mr. Mike Sullivan, Ex-Officio  
Mr. Tom Wright

Trustee Committee Members Participating via Telephonic Means:

None

Trustee Committee Members Absent or Not Participating by Any Means:

None

Other Trustee Participants:

None

Other Meeting Participants Physically Present:

Dr. Josh Bullock, President  
Ms. Jean Anne Grunloh, Chief of Staff  
Mr. Jon Althaus, Vice President for Academic Services  
Mr. Greg Nuxoll, Vice President for Business Services  
Ms. Christi Donsbach, Executive Director for College Advancement

**Hearing of Citizens, Faculty and Staff.**

There were no public comments.

**Approval of Regular and Closed Session Minutes of November 4, 2021 Meeting.**

Trustee Storm moved and Trustee Wright seconded to approve the regular and closed session minutes of the November 4, 2021, Buildings and Site meeting.

There was no further discussion.

Roll Call:

Yes: Trustees Curtis, Storm, Sullivan and Wright. No: None.

Absent: None.

Motion carried.

### **College Named Spaces Planner.**

Per Board Policy 11.10 – *Naming of Buildings, Grounds or Academic Programs*, President Bullock presented the annual gift pricing guidelines for building naming rights in consideration of amounts donated to the College's Foundation. Trustees reviewed a College's Named Spaces Planner spreadsheet detailing various minimum amounts for naming consideration by building and room. Dr. Bullock highlighted proposed changes to the document, including the addition of the PLC Lab for naming consideration due to an interested donor. He said he and Ms. Christi Donsbach, Executive Director for College Advancement, have collectively reviewed the Named Spaces Planner and have provided suggested increases to align with appropriate donation levels for various spaces. Dr. Bullock and Ms. Donsbach answered various questions by Trustees regarding interpretation of the Named Spaces Planner.

Committee Chair Curtis asked if the administration has a list of currently named spaces. Ms. Donsbach said a list is not currently available but she will prepare this and provide this to the Committee at a future date.

Trustee Wright motioned and Trustee Storm seconded that the Committee report to the Board of Trustees the Committee's consensus approval for adoption of the annual pricing guidelines for building naming rights associated with donation amounts to the College's Foundation.

There was no further discussion.

Roll Call:

Yes: Trustees Curtis, Storm, Sullivan and Wright. No: None.

Absent: None.

Motion carried.

### **Other Business.**

Dr. Bullock gave an update on the administration's progress to contract with an architect for upcoming capital improvement projects. He said interviews will be conducted with potential candidates in the near future.

Dr. Bullock said the administration is finalizing plans to move forward with a bipolar ionization project for enhanced air purification technology for campus buildings. He said the administration is finalizing its due diligence to research this technology and plans to submit a proposal to the Board in February 2022 for approval.

Dr. Bullock said the back-up generator was installed this past December for the Board and Administration Center and the Foundation and Alumni Center.

There was no additional discussion.

**Adjournment.**

Trustee Wright moved and Trustee Storm seconded to adjourn the meeting at 8:12 a.m.

Motion carried by unanimous voice vote.

Approved by:

/s/Kevin R. Curtis  
Committee Chair/Committee Secretary